IN ONE DAY LEARN ABOUT

• Overview of Outsourcing and Shared Services for the HR function in the region
• Benefits of setting up a Shared Services Centre
• Identifying roles that can be centralised or shared
• A comparative analysis between setting up a Shared Services Centre and Outsourcing
• Steps in Outsourcing, the entire transition process
• Compelling labour cost arbitrage offered through offshoring
• Legal & regulatory concerns with Outsourcing or Shared Services Centres
• Financing options and financial implications in outsourcing and shared services

PLUS
Case Studies: Benefit from case studies of companies that have successful Shared Services Centres and Outsourcing arrangements.

WHO SHOULD ATTEND

• CEOs, CFOs, COOs
• Managing Directors/ General Managers
• Financial Controllers, Finance Directors,
• HR Directors, HR Managers
• Commercial Lawyers and In-house Legal Counsel
• Directors, Managers, Heads of Human Resources, Finance & Administration,
  Accounts, IT, Vendor Management,
  Customer Service, Service Management,
  Systems & Application Management,
  Operations, Production etc.

FOR MORE INFORMATION – CONTACT MALATHI

☎️ (65) 6423 4631 Ext 209 ☎️ (65) 6423 4632 ✉️ malathi@keymedia.com.sg 🌐 www.keymedia.com.sg

REGISTER NOW + SAVE $100
TOPICS INCLUDE:

Overview on HR Outsourcing & Shared Services
- Overview of Outsourcing and Shared Services for the HR function in the region
- Functions outsourced, successes, problems, future directions etc.
- Case study examples
- Emerging niche services: recruitment outsourcing & expat administration
- Growth rates of offshore shared services sector
- Reasons for the growth
- Main industry trends in BPO and how they relate to HR outsourcing
- A comparative analysis between Outsourcing and Shared Services for HR

Shared Services for HR – British Petroleum’s experience
- Benefits of setting up a Shared Services Centre
- Identifying roles that can be shared or centralised
- Integration process
- Pitfalls and issues
- Planning the infrastructure

Legal Implications in Outsourcing or Shared Services
- Legal & regulatory concerns with outsourcing or shared services centres
- Structuring an outsourcing contract
- Monitoring and change control challenges
- Legal concerns in governance
- Legal risks in offshore outsourcing
- Solutions for resolve

Outsourcing – Case Study
- Outsourcing from a Shared Services Centre or Direct Outsourcing?
- Key considerations behind these decisions
- What are the pros/cons of the two approaches?
- Steps in Outsourcing:
  - Setting of objectives
  - Scope definition
  - Business case
  - Sourcing for service provider
  - Compelling labor cost arbitrage offered through offshoring
  - Key considerations behind selection of service provider, entire transition process
  - Critical success factors
- Case study

Financing Options in Outsourcing & Shared Services
- Global outsourcing trends
- Examples of financing options for outsourcing and shared services models
- Financing options and financial implications of the outsourcing and shared services model
- Examples of outsourcing and shared services model structures
- Pre-requisites of a successful outsourcing service provider
- Value add by Venture partner and contribution by Venture partner
- Case studies

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

REGISTRATION
This will become a Tax invoice when payment is made.

☐ Early Bird Special: $595 + 5% GST (For registration and payment received by 27 May 2006)
☐ Conference Fee: $695 + 5% GST. 10% off for group booking of 3 or more
☐ 15% off for SCCA members
☐ 15% off for The Law Society of Singapore members

(please indicate membership ID: ____________________________ )

Please reserve _____ seat(s) at the HR Shared Services & Outsourcing conference on 27 June 2006

Delegate 1 Name ____________________________ Position ____________________________
Email ____________________________

Delegate 2 Name ____________________________ Position ____________________________
Email ____________________________

Delegate 3 Name ____________________________ Position ____________________________
Email ____________________________

Company Main Contact ____________________________
Company ____________________________ Billing Company ____________________________
Billing Address ____________________________
Email ____________________________ Nature of Business ____________________________
Tel ____________________________
Fax ____________________________
Signature: ____________________________

NB Reservations confirmation will be sent via email. Code: Email

PAYMENT Please send your cheque/bank draft made payable to “Key Media Pte Ltd” to 121 Telok Ayer Street, #22-01, Singapore 088950.

TELEGRAPHIC TRANSFERS A/C name: Key Media Pte Ltd. Bank: Overseas-Chinese Banking Corporation (OCBC), Address: 227 Orchard Rd, #11-01 Specialist’s Shopping Centre, Singapore 238858. Bank code: 7339 Branch code: 508 AC No. 317 674-001. NOTICE The organizers may at any time, with or without giving prior notice, cancel, postpone or change the content of any published particulars, without liability. Payment must be received prior to the conference to guarantee your place. Walk-in delegates with payment will only be admitted on the basis of space availability at the conference. CANCELLATIONS All cancellations must be received in writing 28 days prior to the event or 100% cancellation fee applies. INCORRECT MAILING INFORMATION If you receive multiple mailings or if your company details are incorrect, please let us know so as to update our database. If you do not wish to have your name on our mailing list, kindly inform us in writing and we will remove it from our listing.

OUTSOURCING & SHARED SERVICES TOOLS

15% off for The Law Society of Singapore members

HR Shared Services & Outsourcing Conference on 27 June 2006

CONFERENCE LOCATION

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.

Registration includes presentations, lunch, networking sessions, refreshments and delegate pack.